

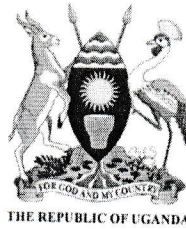
NGORA DISTRICT LOCAL GOVERNMENT

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In any correspondence on this subject please quote
Ref/ CR/ 208



Office of the Chief Administrative
Officer,
Ngora District Local Government,
P.O. Box 31

Date: 2nd June, 2020.

All Vote Controllers
Ngora DLG

REQUEST FOR TERMS OF REFERENCE, TECHNICAL SPECIFICATIONS, STRUCTURAL/ ARCHITECTURAL DESIGN AND BILLS OF QUANTITIES FOR SERVICES, SUPPLIES AND WORKS FOR F/Y 2020/2021.

1. This is to inform you that Ngora District Local Government Council approved the estimates of revenue and expenditure (recurrent and development) for F/Y 2020/2021.
2. In order to effectively implement the budget there is need to timely start on the process of procuring services, supplies and works. In order to facilitate this process you are hereby requested to provide terms of reference (for Services), Technical Specifications (for Supplies), Architectural designs and Bills of quantities (for Works) to enable my office prepare the required bidding documents and invite bids for the approved services, supplies and works.
3. Your submission must reach my office not later than 15th June 2020 after which I intend to place adverts for services, supplies and works in the print media.
4. By copies of this letter, all Sub-County Chiefs and Town Clerk are equally requested to submit the same documents in light of what their Councils appropriated for the F/Y 2020/21.



Mawejje Andrew

CHIEF ADMINISTRATIVE OFFICER/ Ngora.

Copied to:-

District Chairperson, Ngora
Resident District Commissioner, Ngora
Head Procurement, Ngora.
Sub-County Chief/ Town Clerk